

**Santa Barbara City College  
College Planning Council**

**April 1, 2025  
3:00-4:30 p.m.  
West Campus Center (WCC) 204**

**Minutes**

**1.0 ROLL CALL**

**1.1 Present**

Erika Endrijonas, Superintendent/President, Chair (non-voting)  
Ryan Alexander, Classified Staff  
Paloma Arnold, Executive Committee (non-voting)  
Liz Auchincloss, Classified Staff  
Jamie Campbell, Academic Senate  
Tara Carter, Academic Senate  
Roxane Byrne, Advancing Leadership Association  
Elizabeth Chisholm, Academic Senate  
Michelle Detorie, Classified Staff  
Ashley Farias, Classified Staff  
Jordan Killebrew, Executive Committee (non-voting)  
Jens-Uwe Kuhn, Advancing Leadership Association  
Dan Le Guen-Schmidt, Executive Committee (non-voting)  
Keller Magenau, Executive Committee (non-voting)  
Kim Monda, Academic Senate  
Camerin Poulson, Classified Staff  
Juan Quesada, Advancing Leadership Association  
Joshua Ramirez, Academic Senate  
Armando Ramos, Faculty Association  
Chris Renbarger, Executive Committee (non-voting)  
Parker Shankin-Clarke, Classified Staff  
María Villagómez, Executive Committee (non-voting)

**1.2 Absent**

Carola Smith, Executive Committee (non-voting)

**2. CALL TO ORDER**

Dr. Endrijonas called the meeting to order at 3:03 p.m.

**3. APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of March 18, 2025**

M/S/C (Auchincloss/ ) to approve the minutes of March 18, 2025. One amendment will be made to clarify the outcome of Action Item 6.1 Resource Request Recommendation. The motion passed unanimously.

**4. PUBLIC COMMENT**

#### **4.1 Public Comment Guidelines**

There were no public comments.

### **5. INFORMATION/REPORTS**

#### **5.1 Superintendent/President Updates**

Dr. Endrijonas welcomed everyone back from spring break and provided the following updates:

- The Executive Director of IT position closes today. Jordan Killebrew, Executive Director of Public Relations and Marketing, is currently providing day-to-day oversight and Dr. Endrijonas meets with the IT Directors every other week.
- Other positions for recruitment: Orfalea Early Learning Center Director, Purchasing Manager, Student Success and Welcome Center Coordinator, two Administrative Assistant II positions, and Executive Assistant to the Superintendent/President and Board of Trustees.
- Bids for the PE Building have been received and the intent to award the contract will be on the April 17 Board agenda. PCL Construction was chosen for their bid of \$80.9 M.
- We are in the process of evaluating bids for HAZMAT remediation, the Inspector of Record, and Lab of Record.
- The Chancellor's Office will provide about \$34 M and those funds can be used as soon as the contract documents are approved.
- The Athletics program will continue and swing space will be determined and Board approved.

#### **5.2 Understanding Internal and External SBCC Marketing - J. Killebrew**

Mr. Killebrew presented an overview of the work of the Office of Communications. Topics included the use of press releases, social media, government and media relations, advertising to various markets, and the MySBCC portal. Members discussed how to best reach prospective students with ongoing marketing efforts such as College Fairs.

#### **5.3 Student Equity Achievement (SEA) Update - P. Arnold, J. Ramirez**

Paloma Arnold, Vice President of Student Affairs, provided an update on Student Equity and Achievement program funds. The 2023-2024 SEA allocation has significant unanticipated carryover of about \$800,000 and the committee is working on how to best utilize that funding. Ideas include Travel & Conference requests, previous requests for funding, and equity-designated programs.

Dr. Joshua Ramirez, Academic Senate President, introduced plans to develop the next Student Equity Plan, which is due November 30, 2025. Members of the drafting team will be organized around six themes: successful enrollment, English and Math completion, persistence, completion, transfer to a 4-year institution, and student education plans. Dr. Darla Cooper from The RP Group will hopefully join to help with research and discussion of the plan's narrative.

#### **5.4 25-26 Academic Calendar - M. Villagomez**

Dr. María Villagómez, Vice President of Academic Affairs, presented the 2025-2026 Academic Calendar with Spring Break moving forward one week due to the same change in the SBUSD calendar. There may be adjustments to the Spring 2026 schedule to account for late start classes.

#### **5.5 Starfish and DegreeWorks Implementation - J. Killebrew**

Mr. Killebrew updated members on the timeline for implementation of Starfish and DegreeWorks:

- DegreeWorks: We have completed Phase 1 with Administrative Systems and now working with Counseling on Phase 2. This should be completed two weeks to one month from now.
- Starfish: There is a three-six month expected timeline for implementation due to competing priorities.

## **6. DISCUSSION**

### **6.1 26-27 Academic Calendar - M. Villagomez**

Dr. Villagómez reviewed the 2026-2027 Academic Calendar and requested that CPC share with their constituent groups and recommend it to the Board before summer. The first week of Summer Session will begin earlier to allow for staff preparation between Summer and Fall terms. Spring Semester will begin the week after MLK Day. This draft will be edited for the Spring in-service day to read All-Campus Kickoff instead of Faculty and Staff In-Service.

Members discussed the length of winter break and consideration of two six-week sessions in summer.

### **6.2 Partnership Resource Team (PRT) Updates - R. Alexander, K. Magenau, J. Ramirez, J. Samson**

There were no updates at this time.

## **7. FUTURE AGENDA ITEMS FOR CONSIDERATION**

## **8. MEETING DATES**

### **8.1 Meeting Schedule and Agenda Item Due Dates**

## **9. ADJOURNMENT**

### **9.1 Adjournment**

Dr. Endrijons adjourned the meeting at 4:39 p.m.