



College Planning Council

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SANTA BARBARA CITY COLLEGE

College Planning Committee

Tuesday, April 2, 2013

3:00-4:30 p.m.

Room 218C

Agenda

1.0 CALL TO ORDER

1.1 Approval of 3/5/13 CPC Minutes (Att. 1.1)

2.0 ANNOUNCEMENTS

3.0 INFORMATION ITEMS

3.1 Proposed Reorganization of Academic Technology Support – J. Friedlander (Att. 3.1)

CPC will be presented with a proposed reorganization of the Academic Technology Support program. The proposed reorganization reallocates the savings from not replacing a vacant Computer Lab Coordinator position to support the reclassification of existing staff positions needed to increase the effectiveness and efficiency for providing support services to its constituents. Additional documentation for this proposed reorganization can be accessed at <http://tinyurl.com/cv54nwc>.

3.2 Proposed Budget for the Center for Lifelong Learning – J. Friedlander (Att. 3.2)

CPC will be provided an overview of the proposed 2013-14 budget for the Center for Lifelong Learning. The proposed budget, which is based on very conservative enrollment/revenue numbers and does not include donations to help support its offerings, projects a slight surplus for its first year of operation. While we do not anticipate running a deficit, an ample reserve fund is available in a CLL Trust account to cover any budget shortfall that may materialize in the CLL's first three years of operation. A more complete description of the budget for the CLL is attached.

4.0 DISCUSSION ITEMS

4.1 Non-smoking Campus – J. Sullivan (Att. 4.1)

For the last nine years the campus has been a non-smoking campus with designated smoking areas. At this time the proposal is to make the campus “non-smoking” with no designated smoking areas. The only place on campus that someone could smoke is in their car in the parking lot. This

has been implemented on several campuses and has been effective in preventing the problem of second hand smoke and eliminating the litter and blight of discarded cigarette butts.

4.2 SBPD Officer Assigned to SBCC – J. Sullivan (Att. 4.2)

We are recommending placing a full time SBPD Police Officer on Campus to provide support for the campus community. The officer would be responsible for responding to most of the critical incidents that occur on campus. Having the officer on campus would ensure quicker response time to incidents as emergency calls would go directly to the officer on campus as opposed to the standard 911 dispatcher process. In addition, the officer would take an active role in emergency preparedness and response. This has gained importance with the occurrence of violent incidents reported on college campuses across the nation. In addition, in the event of a major disaster the officer would play a critical role in responding to campus needs and provide interface with City Police and Fire departments.

5.0 ACTION ITEMS

5.1 Request for two Grounds Maintenance Worker Positions – J. Sullivan (Att. 5.1)

Throughout the college's planning and guidance documents reference is consistently made to the college's commitment to provide a clean, comfortable, safe and high quality environment for its students and employees, "an environment that is psychologically and physically supportive of teaching and student learning." The Facilities & Operations (F&O) department strives to meet these goals and expectations but is currently understaffed in the maintenance, grounds and custodial departments, resulting in an overall lack of ability to thoroughly and effectively maintain the college's facilities and grounds. Since 1994 four Grounds Maintenance Worker positions have been removed from the F&O budget resulting in the existing staff having to maintain larger and larger sections of campus.

5.2 Opportunity to Revise Program Review Resource Requests that were Submitted this Past Fall – J. Friedlander

A number of department chairs and program managers included requests for addition resources in their ZBB's that should have been included in their program review resource requests. They may have not requested additional resources for their departments/programs at the time they completed their program reviews thinking that funds would not be available to support new resources since the college was operating with the assumption that Proposition 30 would not be approved by the voters. CPC will be presented with a proposal to allow departments/programs/units the opportunity to revise their program review resource requests in areas other than facilities, equipment and permanent positions.

6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be Tuesday, April 16, 2013 in Room 218C, 3:00-4:30 p.m.