



Minutes | Santa Barbara AEBG Consortium Public Meeting August 3, 2016 | SBCC Wake Campus Room 28 | 9:03am – 9:58am

I. Call to Order

- a. Meeting called to order at 9:03 am by Chair Melissa Moreno

II. Roll Call & Establishment of Quorum

- a. Members present: Melissa Moreno, Ray McDonald, Tony Bauer
- b. Member absent: Micheline Miglis
- c. Quorum established.

III. Welcome from the Chair

- a. Chair announces the 2016-2017 AEBG 1-Year Annual Plan draft is completed and ready for public review
- b. Chair announces the AEBG Student Data Report to the State was successfully completed and submitted. Personal thanks to the SBCC Office of Institutional Research, Assessment, and Planning and AEBG Coordinator, Corlei Prieto for completing this report within such a short time-frame.

IV. Legislative updates and announcements from AEBG Coordinator

- I. 2015-2016 grant cycle announcements include:
 - a. closing of this cycle ends in December 2016
 - b. 2nd Quarter Budget and Expenditures Progress Report successfully submitted
 - c. Student Data Report was successfully submitted to the State
- II. 2016-2017 grant cycle announcements include:
 - a. Request for Proposals Bidders Conference was successful and the Consortium welcomes two new Community Partners, the Santa Barbara County Employees' University and the SBCC Office of Institutional Research, Assessment, and Planning Office.
 - b. The State recently allocated the Consortium \$126, 000.00 for student data collection and assessment. This apportionment is in addition to the programmatic allocation.
 - c. The Consortium welcomes new Interim Noncredit Coordinator for the Adult High School/GED and English as a Second Language programs Silvia Morgan.

I. Public and Entity Comment*

- a. Kathy Webb, Executive Director of United Cerebral Palsy Work Inc. (UCP Work Inc.) worked on AB 86 with the Adults with Disabilities working group and encourages the support of the AEBG Adults with Disabilities 2016-2017 Certificate program that will be proposed in the AEBG Request for Proposal.
- b. Julie Holmes, Team Manager for the Department of Rehabilitation relays that the department serves about 1200 people and would benefit from the AEBG Adults with Disabilities 2016-2017 Certificate program that will be proposed in the AEBG Request for Proposal. Should the Request for Proposal be approved there could be an in-kind matching of funds which would be a permanent way to fund this program.
- c. Comment from Melissa Moreno in response to Kathy and Julies' comments: the 1-year Plan is the perfect opportunity to incorporate their feedback regarding our prospective programs particularly on Adults with Disabilities programming.

V. Consent items

- a. Approved: June 1, 2016 Public Meeting Minutes
Vote: Ayes: 3

VI. Action Items

- I. Approval of AEBG 2016 – 2017 Annual Plan
 - a. Consortium Chair provides an overview of the draft of the 2016-2017 Annual Plan. The Consortium will not make changes to Consortium membership, SBCC will remain the primary and sole fiscal agent of the AEBG grant, and there will be no changes to the SB Consortium's governance plan. The Chair reiterated our Consortium's AEBG mission, vision, and 3-year plan and relays the Consortium's new goals for the 2016-2017 grant cycle. They are the following:
 - (1) Our administrative office will focus on data collection, outreach to employers and community partners, and creation of marketing collateral to showcase programs and outcomes to the community

- (2) Improve functions of Noncredit Students Services to better serve student outcomes of transfer or career success and to operate efficiently
 - (3) Continue a focus on 15-16 funded programs to ensure full and proper expenditure of awards and attainment of milestones
 - (4) Begin a new focus on 16-17 funded programs to ensure a greater focus on growth of programs and attainment of student metric goals
 - (5) Focus on the development of new program areas to include Adults with Disabilities (and perhaps an enhancement of existing community programs for Older Adults who serve K-12 children)
 - (6) Create a mechanism to allow for employer/industry engagement
 - (7) Work toward developing a job placement and internship mechanism to enable collection of these outcomes for year three
- b. In the draft Annual Plan, Consortium Chair provides an overview of the 2015-2016 expenses to date and relays a “projected” 2016-2017 programmatic budget itemized by program areas and object code. By December, we anticipated that a majority of our 2015-2016 funds will be expended.
- c. Consortium Chair stresses that the projected 2016-2017 budget can be revised by the Consortium at a later time to better reflect our upcoming Request for Proposals and programming needs.

II. Approval of 2nd Quarter Reports for:

- Adult High School/GED
- ESL/Citizenship
- Career Skills Institute
- Student Support Services
- Adults with Disabilities Research Study
- Program for Adults: Intergenerational Project
- Program for Adults: One Stop
- CTE: Short Term Vocational Bridge Program
- Construction Technology: Pre-Apprenticeship Program

a. AEBG Coordinator recommends that the 2nd Quarter reports be approved by the Consortium. The programs are successfully expending their respective funds and considering how programs and funds were allocated in January 2016, the Program Leaders are doing a successful job executing their programs to meet their goal to expend their funds by December 2016.

VII. Approval Items

- a. Approved: 2016 – 2017 Annual Plan
Vote: Ayes: 3
- b. Approved: AEBG 2nd Quarter Reports
Vote: Ayes: 3

VIII. Adjournment

9:58 am

IX. Next Regular Meeting

September 14, 2016